**2024 VCASE James T. Micklem Outstanding Special Education Administrator Award**

**Nomination Form**

Nominees for the James T. Micklem Award of Outstanding Leadership must*:*

* ***Hold a current membership in VCASE, CASE and CEC***
* ***Have or have had a special education/supervisory or administrative position in a public school division or a position which meets the current requirements of active unified membership***
* ***Have made an impact on the education of children with disabilities on the local, regional, and/or state levels, and***
* ***Have a minimum three (3) years active membership in VCASE.***

**Nomination should include three (3) comprehensive letters of recommendation to address each of the areas below. Resume/vita, if available, should also be included**. **The more detail, the better!**

* **Professional Memberships And Activities**

List memberships, offices, committees, and other activities in all professional organizations.

* **Innovation And Contributions To Special Education/VCASE**

Describe innovative and effective programs with which the nominee has been involved and indicate how those programs have positively influenced the field of special education administration. Examples of research and/or publications, which have contributed to the body of knowledge in special education, may be cited. Of particular note will be efforts that resulted in long-term impact rather than short-term projects.

* **Impact On Administrator Preparation And/Or Quality Of Services To Exceptional Children**

Describe accomplishments of the nominee in the administration of special education programs or in the preparation of special education administrators. Indicate how the nominee’s accomplishments have impacted the field of special education administration and/or services to students with disabilities.

* **Additional Education-Related And/Or Community Involvement**

Provide any additional information which would support citing the career of the nominee, but which does not relate directly to the previous sections. Other honors or awards (with dates) may be noted.

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| **Nominee** |  | | **Nominated By** | |  |
| **Position** |  | | **Position** | |  |
| **Address** |  | | **Address** | |  |
| **e-mail** |  | | **e-mail** | |  |
| **Telephone** |  | | **Telephone** | |  |
|  |  |  |  |  |  |

**RETURN FORM AND ATTACHMENTS TO:**

Dr. Lynn Clayton-Prince

Questions? Email lynnprincevcase@gmail.com

**The deadline for submission is March 11, 2024. The award recipient will be recognized at the 2024 VCASE Spring Conference and nominated by VCASE for the CASE National Award of Excellence.**